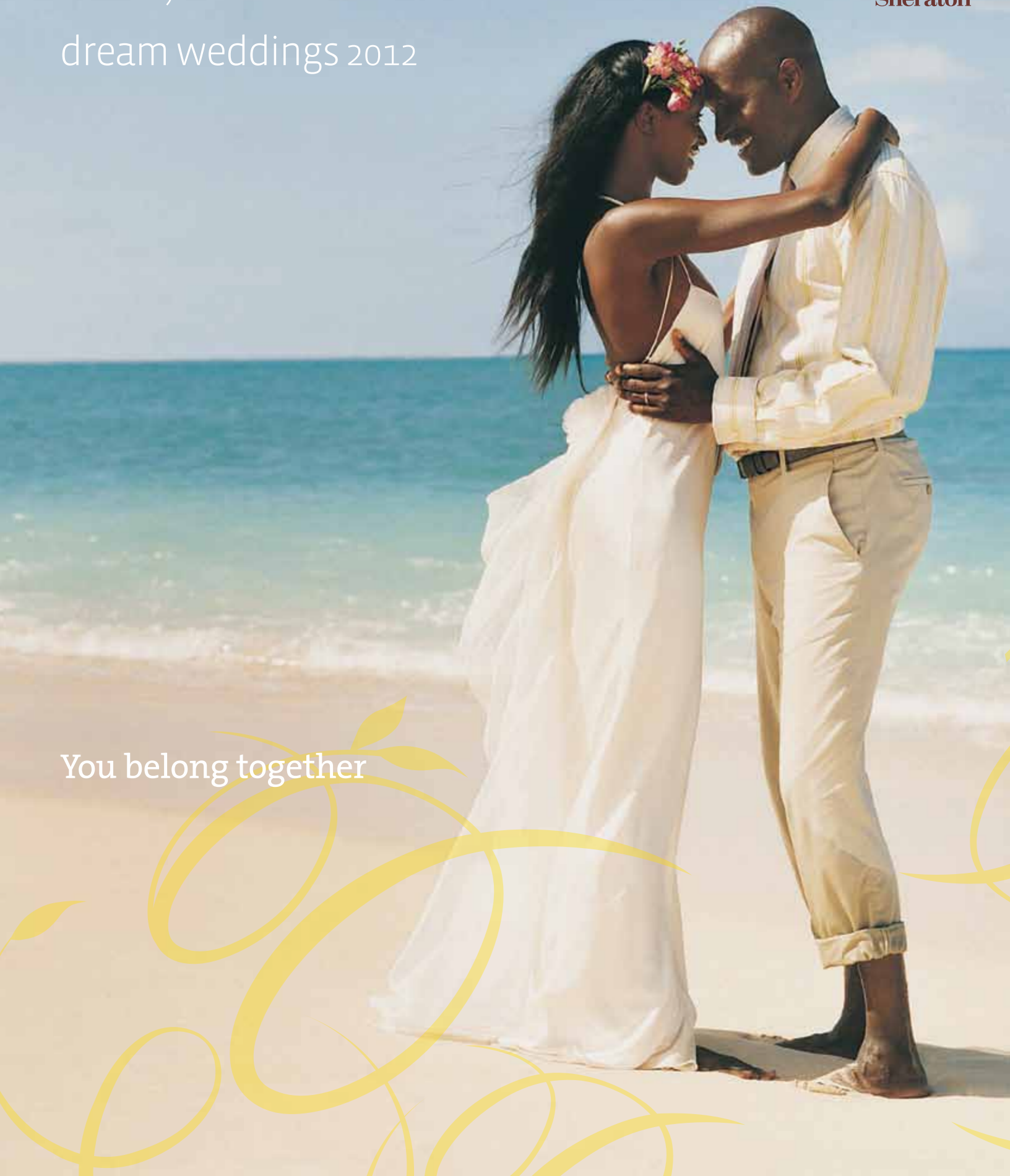


Sheraton Nassau Beach Resort  
Nassau, Bahamas



dream weddings 2012



You belong together



dream weddings 2012  
welcome to a wonderful experience  
weddings on nassau island



Warm Greetings Future Bride and Groom:  
Thank you for your inquiry about weddings at Sheraton Nassau Beach Resort,<sup>®</sup>  
Nassau, Bahamas.

We know that the venue you choose to begin your lives together is an extremely important decision. Enclosed is pertinent information that will assist with the planning of your dream wedding. This includes the following:

- General Information about The Bahamas
- Legal Requirements for Getting Married
- Wedding Packages
- Additional Wedding Services
- Wedding Request Form

Once you are ready to book your dream wedding, kindly complete the attached Wedding Request Form and fax to the following:

Romance Coordinator in the Bahamas: (242) 677-6005 or e-mail [gail.fox@sheraton.com](mailto:gail.fox@sheraton.com),  
attention: wedding office

We will respond with a written confirmation within 48 hours.

The entire staff of the Sheraton Nassau Beach Resort would be honored to host your wedding celebration, and we look forward to serving you on your wedding day.

The Management and Staff of the  
Sheraton Nassau Beach Resort

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## the bahamas general Information



### passports & visas

U.S. citizens visiting The Bahamas must have a valid passport. Canadian citizens must have proof of citizenship in the form of a Canadian Passport or birth certificate (photo ID needed as well). Non-U.S. citizens traveling from the U.S. must have a valid passport and either a U.S. visa or registered alien card (green card).

### taxis

Taxis on New Providence are metered. Charges are: one or two passengers, first one-fourth of a mile, \$1.20, with each additional quarter - mile 20 cents. Each additional passenger is approximately \$2.00. There are fixed charges for airport trips. To and from Nassau Airport to the Sheraton Nassau Beach Resort, the fee is \$18.00 for one person and \$3.00 per additional person, each way.

### car rentals

Major car rental companies operating in The Bahamas include Avis, Budget, Hertz and National. Dollar Rent A Car is also available on the property. Reservations should be made well in advance. A valid U.S. driver's license is adequate for up to three months per visit. Driving is on the left side of the road.

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## the bahamas legal requirements for all couples



Must be in possession of an original or certified copy of a birth certificate or passport

Both parties must have photo ID (driver's license accepted)

Groom must know father's full name.

Must be a resident of The Bahamas for a minimum of 24 hours.

Must visit the Registrar General to verify that both individuals have been in The Bahamas for 24 hours before they will be married. Immigration card used by Bahamas Customs will provide verification of stay.

### if divorced

If either or both parties are divorced: He/She must be in possession of original copy of divorce decree (must have seal)

### if never married

American, Canadian, and other citizens must visit a notary public in The Bahamas to verify that they have never been married, which is included in the package prices.

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## registrar information



The couple must visit the Registrar's Office in person to obtain their marriage license.  
 You cannot obtain a marriage license the same day you arrive on the island.  
 You must be on the island for 24 hours.

Guests will be advised of transportation available to the Registrar's Office during appointment with romance specialist.

### registrar's office

Shirley Street  
 P.O. Box N-4914  
 Nassau, Bahamas

Phone: (242) 323-0594 through 6  
 Hours of Operation: 9:00am – 4:00pm (Monday – Friday)  
 Closed on weekends and Bahamian holidays.

2011  
 New Year's Day, January 1  
 Good Friday, April 22  
 Easter Monday, April 25  
 Pentecost Monday (Whit Monday), June 13  
 Labour Day, Bahamas, June 3  
 Independence Day, Bahamas, July 10  
 Emancipation Day, Bahamas, August 3  
 National Heroes' Day, October 12  
 Christmas, December 25  
 Boxing Day, December 26

2012  
 New Year's Day, January 1  
 Good Friday, April 6  
 Easter Monday, April 9  
 Pentecost Monday (Whit Monday), May 28  
 Labour Day, Bahamas, June 1  
 Independence Day, Bahamas, July 10  
 Emancipation Day, Bahamas, August 6  
 National Heroes' Day, October 8  
 Christmas, December 25  
 Boxing Day, December 26

# wedding request form

Arrival date \_\_\_\_\_ Departure date \_\_\_\_\_  
Preferred wedding date (please provide two choices) \_\_\_\_\_ Alternate date \_\_\_\_\_  
Preferred wedding location (Wedding Gazebo | Beach | Bridge - two persons only) \_\_\_\_\_

Number of guests (including bride and groom) \_\_\_\_\_ Number of rooms required \_\_\_\_\_  
Desired wedding time (circle one) 11am 1pm 3pm 5pm **Later times available based on season.**

By signing below, I acknowledge that I have been notified of all legal requirements for getting married at the Nassau Beach Resort, Nassau, Bahamas. I further acknowledge that I have been advised of all required documentation as a citizen of \_\_\_\_\_.

I, \_\_\_\_\_ have been advised of all necessary legal requirements and  
print name information for getting married in Nassau, Bahamas.

\_\_\_\_\_ date

signature

please print the following:

Bride's information

First name \_\_\_\_\_  
Last name \_\_\_\_\_  
Address \_\_\_\_\_  
City | state | zip code \_\_\_\_\_  
Day phone \_\_\_\_\_ Night phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_  
Occupation \_\_\_\_\_  
Father's name \_\_\_\_\_ first and last

Groom's information

First name \_\_\_\_\_  
Last name \_\_\_\_\_  
Address \_\_\_\_\_  
City | state | zip code \_\_\_\_\_  
Day phone \_\_\_\_\_ Night phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_  
Occupation \_\_\_\_\_  
Father's name \_\_\_\_\_ first and last

Travel agency (if applicable)

Agency \_\_\_\_\_ Name contact \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

You belong together

## wedding packages



### simple & elegant

- Round-Trip Airport Transportation
- Wedding Officiant/Minister
- Apostille Document
- Affidavit
- Marriage License
- Certificate Copy of Marriage License
- Personal Escort to the Registrar General's Office
- Tropical Bridal Bouquet
- Groom's Boutonniere
- Wedding Site & Set-Up
- Violin Soloist (1 hour)
- Fruit, Wine & Cheese Welcome Amenity
- Romance Specialist

Monday - Thursday \$2,000.00  
 Friday - Sunday \$2,400.00

### belong together (vow renewal)

- Round-Trip Airport Transportation
- Wedding Officiant/Minister
- Vow Renewal Certificate
- Tropical Bridal Bouquet
- Groom's Boutonniere
- Wedding Site & Set-Up
- Violin Soloist (1 hour)
- Fruit, Wine & Cheese Welcome Amenity
- Romance Specialist

Monday - Thursday \$1,600.00  
 Friday - Sunday \$1,900.00

**You belong together**

## wedding package enhancements



### photography

Ceremony & Portrait Session	1 hour	starting at \$500.00
Ceremony & Portrait Session with brief Reception	2 hours	starting at \$700.00
Ceremony & Portrait Session with brief Reception	3 hours	starting at \$1,000.00
Ceremony, Portrait Session and Reception	4 hours	starting at \$1,500.00

*pricing based on photographer selected*

### videography

Videotaping of Ceremony	1 hour	\$585.00
Videotaping of Ceremony and Cocktails	2 hours	\$845.00
Videotaping of Ceremony and Reception	3 hours	\$1,105.00
	4 hours	\$1,365.00
	5 hours	\$1,625.00

Additional hours: \$260.00 per hour. Additional DVD: \$125.00

*A rush process is available for \$100.00*

*All photos and video are processed within five working days.*

### florals

Deluxe Bridal Bouquet	starting at an additional \$30.00
Bridesmaid Bouquets	starting at \$85.00
Junior Bridesmaid Bouquets	starting at \$50.00
Flower Girl Basket with Petals	starting at \$40.00
Boutonnieres	starting at \$15.00
Corsages	starting at \$30.00
Gazebo Floral Clusters with draping	starting at \$770.00

*pricing based on flowers and design selected*

### entertainment (per hour prices)

Flutist	\$260.00	2-Piece Steel Pan	\$595.00
Saxophonist	\$260.00	3-Piece Steel Pan	\$850.00
Soloist	\$260.00	4-Piece Steel Pan	\$1,170.00
Violinist	\$260.00	DJ Service	\$300.00
Steel Pan Soloist	\$465.00		

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## wedding package enhancements



### Music

Sound System (Two Speakers, Microphone and Cable Package)	\$300.00
iPod Docking Station Package	
(One Speaker and a Cable Package that includes an iPod Cable)	\$130.00
CD Player	\$70.00

### Wedding Cakes

9" Cake	starting at \$140.00
Two-Tier Cake	starting at \$310.00
Three-Tier Cake	starting at \$520.00
<i>pricing based on flowers and design selected</i>	

### Wedding Décor

Chaiveri Chairs	starting at \$12.00 per chair
Chair Covers	starting at \$6.50 per chair
Chair Ties	starting at \$4.00 per chair tie
Upgraded Table Linen	starting at \$45.00 per table cloth
Upgraded Napkins	starting at 3.25 per napkin
Chargers	starting at \$4.00 per charger
Centerpiece (cocktail)	starting at \$35.00 each
Centerpiece (reception)	starting at \$110.00 each
Draping 2 Post	starting at \$250.00
4 Post	starting at \$475.00

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## shipping and forms



Persons wishing to send items (such as party favors and/or wedding paraphernalia that cannot be constituted as a carry-on) are advised to use Federal Express or DHL. See shipping information attached.

### shipping

We, in The Bahamas and particularly at Sheraton Nassau Beach Resort, appreciate your business. We anticipate that in order to make your event a success, you may decide to bring party favors and wedding-related goods into the country. In this regard, we have compiled the following information to assist in making your shipping procedures as smooth as possible, thus avoiding any misunderstandings and/or disappointments during your special day.

### steps to follow

A complete itemized list of all goods you wish to temporarily import into The Bahamas must be forwarded at least four weeks prior to the actual shipping date of goods. (See attached form.) This list should be addressed to your romance specialist. The actual shipping of goods should be done no later than two weeks prior to the official date of the wedding. The list should be itemized as follows:

- The amount of containers/boxes being shipped
- A description of the contents of the containers/boxes, and the cost of each item
- Airway bill number
- How items are being shipped, e.g. Air Cargo, FedEx, UPS, etc.
- The date on which goods are being shipped

### The boxes should be labeled as follows:

- Name of your property contact
- Name of hotel property
- c/o (your choice of brokerage service)
- Nassau, Bahamas

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IT IS IMPORTANT TO UNDERSTAND THAT THE HOTEL, AS WELL AS THE BROKERAGE COMPANY, WILL NOT BE HELD RESPONSIBLE IF GOODS ARE NOT SHIPPED WITHIN THE TIME PERIOD SPECIFIED.

## shipping and forms



As a point of information, it is possible that the Customs Department may request a binding agreement (bond) on your goods being shipped. If that becomes necessary, you will be responsible for paying the bond charges.

Once your list is received, the hotel will then address a letter to Bahamas Customs Department seeking their permission on the convention laws of The Bahamas to allow your goods to be imported into the country duty free.

Once the hotel receives approval from Bahamas Customs Department, the approval letter is then turned over to a brokerage firm who will act as an agent for you and the hotel, finalizing all document details for release of goods from Bahamas Customs. Once this is achieved by the brokerage firm, it becomes their responsibility to deliver the goods to the hotel, depending on the port of entry. The service by the brokerage firm is not complimentary. If you wish to obtain pricing, the hotel can put you in contact with the brokerage firm for direct discussion on these matters. As soon as your goods are on property, the hotel will store them until your arrival at the hotel. The re-shipment of goods to their final destination is very simple and can be discussed with you on property.

## customs information form

name of group contact \_\_\_\_\_

shipping supplier contact \_\_\_\_\_

### shipper's information

address \_\_\_\_\_

city | state | zip code \_\_\_\_\_

phone number \_\_\_\_\_ fax \_\_\_\_\_

airway bill number \_\_\_\_\_

date of shipping \_\_\_\_/\_\_\_\_/\_\_\_\_

### value per box

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

box number \_\_\_\_\_ value \_\_\_\_\_

contents \_\_\_\_\_

total boxes \_\_\_\_\_

total value \_\_\_\_\_

**You belong together**